

**APPENDIX 2**  
**Grounds Maintenance Contract -Tender Evaluation**  
**Non-Price Factors**

**Contractor; Continental Landscapes Ltd**

<b>FACTOR</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>	<b>RATING</b>	<b>AWARD *</b>
<b>Resources</b>	Number of staff allocated to the contract	4	4	16
<b>Staff - training culture</b>	Number of qualified staff (in specific areas of expertise) allocated to contract at outset and evidence of staff training culture	2	2	4
<b>Management structure</b>	Measure of management capacity to ensure that the contract runs smoothly. The structure should provide capacity to self-monitor, pre-empt complaints and offer good customer care.	4	4	16
<b>Equipment</b>	Amount of equipment allocated to the contract, condition/age of equipment. Maintenance regime. Suitability of equipment to comply with the requirements of the contract	4	3	12
<b>Operational plans</b>	Evidence of quality planning to ensure satisfactory delivery of the contract	4	3	12
<b>Additional non price factors</b>	Supplementary suggestions, amount of good will provided to the contract. i.e. financial commitments towards the upgrade of service related goods/equipment.	2	1	2
	<b>Totals</b>	20		<b>62</b>

- = The Award for each factor is the Rating multiplied by the weighting.
- Maximum of 80 points possible.

## Rating – Narratives

### Contractor; Continental landscapes Ltd

<b>FACTOR</b>	<b>DESCRIPTION</b>	<b>REASON FOR RATING</b>
<b>Resources</b>	Number of staff allocated to the contract	Over existing service provision additional administrator provided and two supervisor's.
<b>Staff - training culture</b>	Number of qualified staff (in specific areas of expertise) allocated to contract at outset and evidence of staff training culture	.Commitment at outset of contract to provide staff trained to the required standard. However bearing in mind that the contract is TUPE based, no mention is made as to how this would be achieved - using existing staff. Commitment to ongoing staff development made in the interests of quality service provision.
<b>Management structure</b>	Measure of management capacity to ensure that the contract runs smoothly. The structure should provide capacity to self-monitor, pre-empt complaints and offer good customer care.	Good management structure with North South split in supervisory arrangements. Contractor to produce/provide detailed work schedules. Management procedures in place along with systems to monitor performance, H & S, along with customer care. Quality assurance scheme in place. IT systems be committed to contract along with support communication arrangements. Contract monitoring arrangements in place to pre-empt problems.
<b>Equipment</b>	Amount of equipment allocated to the contract, condition/age of equipment. Maintenance regime. Suitability of equipment to comply with the requirements of the contract	Continental have extensive and accessible resources with which to support the contract. Whilst, they have not committed the highest level, in terms of numbers, of equipment to this contract - all equipment will be brand new with the use of LPG mowers. Equipment maintenance is provided by mobile fitters supported by workshop facilities - to minimise equipment downtime.
<b>Operational plans</b>	Evidence of quality planning to ensure satisfactory delivery of the contract	Quality assurance scheme. Work schedules. Self monitoring (including pas/fail procedure - performance management). Familiarity work arrangement. Depot space at both Grantham and Stamford.
<b>Additional non price factors</b>	Supplementary suggestions, amount of good will provided to the contract. i.e. financial commitments towards the upgrade of service related goods/equipment.	Willing to operate a comprehensive out of hours contact procedure including the display of contact details within public parks - to enable the public to contact them direct.

# Grounds Maintenance Contract -Tender Evaluation

## Price and Non Price Factor – Summary sheet

**Contractor; Continental Landscapes Ltd**

<b>Price and Non-Price scoring calculation</b>		<b>Total</b>
<b>Price</b>	<b>2 divided by 3 X 80%</b>	<b>53.33%</b>
<b>Non-Price</b>	<b>62 divided by 80 = 77.5% X 20%</b>	<b>15.5%</b>

**Price Calculation: Ranked position divided by 3 multiplied by 80%**

**Non-Price Calculation: Score out of 80 divided by 80 multiplied by 20%**

### **Evaluation factor totals – brought forward**

	<b>Award percentage</b>
<b>PRICE</b>	<b>53.33%</b>
<b>NON PRICE</b>	<b>15.5%</b>
<b>Total percentage</b>	<b>68.83%</b>

### **Notes**

Second most competitive tender supported by a strong set of scores for non price factors. Additional charges would be applied to the alteration of park buildings to bring about habitable standards for staff. Environmental procedures exceed our requirements. However there is a related cost

Good start up arrangements including site risk assessments.

Commitment to new equipment at outset of the contract.